

REGISTRATION TO FIND A FULLTIME LIVE IN / LIVE OUT WORKER

MAID IN HEAVEN
 98 WILLEM BOTHA AVE
 ELDORAIGNE X 6
 CNT 0157

TEL 012-6536971
 OFFICE HRS: 07:00 TO 14:00
 CELL: 0765220481
 EMAIL: maidinheavencenturion@live.com

CLIENT NAME:
 CLIENT ADDRESS:
 CLIENT TELEPHONE NUMBER:..... CELL..... EMAIL.....

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|--|--|
| <input type="checkbox"/> CHILDMINDING | <input type="checkbox"/> GENERAL TIDYING OF HOUSE |
| <input type="checkbox"/> MAKING OF BEDS | <input type="checkbox"/> WASHING CURTAINS |
| <input type="checkbox"/> VACUUMING OF CARPETS | <input type="checkbox"/> IRONING |
| <input type="checkbox"/> VACUUMING OF UPHOLSTERY | <input type="checkbox"/> SMALL MENDING JOB (clothes) |
| <input type="checkbox"/> DUSTING | <input type="checkbox"/> FRIDGE/ FREEZER cleaning/defrosting |
| <input type="checkbox"/> WIPING DOWN ALL APPLIANCES tv etc | <input type="checkbox"/> CLEANING OF WINDOWS |
| <input type="checkbox"/> CLEANING OF WALLS, LIGHT SWITCHES, DOORS ETC | <input type="checkbox"/> CLEANING OF ALL USED EQUIPMENT eg VACUUMCLEANER |
| <input type="checkbox"/> CLEANING OF ORNAMENTS | <input type="checkbox"/> PACKING AWAY OF GROCERIES |
| <input type="checkbox"/> CLEANING OF TOILETS, BASINS, BATHS, SHOWERS, TAPS etc | <input type="checkbox"/> REMOVAL OF REFUSE FOR COLLECTION |
| <input type="checkbox"/> MOPPING OF TILED/VINYL FLOORS | <input type="checkbox"/> SWEEPING OF OUTSIDE PATIOS,STEPS ,etc |
| <input type="checkbox"/> CLEANING OF INSIDE CUPBOARDS | |
| <input type="checkbox"/> COOKING OF LUNCH | <input type="checkbox"/> OTHER:(RELIGION PREF, LOOKING AFTER THE ELDERLY, PETCARE, LANGUAGE PREF etc) |
| <input type="checkbox"/> PREPERATION/COOKING OF SUPPER | |
| <input type="checkbox"/> SETTING OF TABLE | |
| <input type="checkbox"/> CLEANING AWAY AFTER BREAKFAST /LUNCH/SUPPER | |
| <input type="checkbox"/> POLISHING OF FLOORS AND VERANDAS | |
| <input type="checkbox"/> CLEANING BRASS AND SILVER | |
| <input type="checkbox"/> WASHING OF WALLS | |

CONDITIONS OF THIS PLACEMENT:

We undertake to set up a interview between you and a potential employee, which you may decide to contract directly with. If you decide to take such a employee, an immediate placement fee of R 2926.94 is directly payable, in cash to MAID IN HEAVEN, such a worker will be on a probation period of 14 working days, if you the client, is not satisfied with such a worker in that period, we undertake to replace her, with a suitable candidate, which you may interview again, without extra cost, within that 14 working days time period. We will supply you with references of previous employers, and the personal details of such a employee. After the probation period, a fee is payable again to this office to interview a new candidate, if you wish to replace a previous worker. MAID IN HEAVEN only act as the agent between such a worker and client, and isn't responsible for any losses which may occur due to negligence from the employees or employers, side. All legalities will be handled from the client side, and MAID IN HEAVEN don't take responsibility towards uif, contracts, accommodation etc. **INTERVIEWS WILL ONLY BE BETWEEN 10:00 AND 12:00 MON TO FRI.**

PLEASE NOTE: A NON REFUNDABLE DEPOSIT OF R300.00 IS REQUIRED BEFORE INTERVIEWS CAN BE ARRANGED. INTERVIEWS WILL ONLY BE ARRANGED AFTER PROOF OF PAYMENT HAS BEEN RECEIVED. IF INTERVIEWS ARE CANCELLED BY THE CLIENT THE DEPOSIT WILL BE KEPT FOR COSTS INCURRED BY MAID IN HEAVEN. SHOULD A WORKER BE TAKEN ON THE DAY OF THE INTERVIEWS THE R300.00 WILL BE DEDUCTED FROM THE PLACEMENT FEE. PLACEMENT FEE IS NON REFUNDABLE. IF A CLIENT IS NOT SATISFIED AS PER AGREEMENT WITH THE WORKER, MIH UNDERTAKE TO REPLACE THE WORKER UNTIL A SUITABLE CANDIDATE IS PLACED AND IN THE PERIOD OF 14 WORKDAYS PER WORKER. BANKING DETAILS FOR ALL PAYMENTS TO Maid in Heaven: FNB 62034231994 BRANCH 251145

THE PLACEMENT FEE INCLUDES A COPY OF THE ULTIMATE DOMESTIC WORKERS GUIDE, AS WELL AS UIF REGISTRATION OF THE EMPLOYER/EMPLOYEE, AS PER EMPLOYMENT ACT OF 2011

Signed and accepted on thisday of 20.....

.....
 Client agent employee

Employees details: Place with:.....

REGISTRATION / REGISTRASIES:

NAME / NAAM:	
SURNAME / VAN:	
IDENTITY NUMBER:	
TELEPHONE NUMBER: NEXT OF KIN, TEL:	
PHYSICAL ADDRESS/FISIESE ADRES:	
PREVIOUS EMPLOYER DETAILS/VORIGE WERKGEWER:	NAME/NAAM: TEL: ADDRESS: REASON OF TERMINATION, TIME PERIOD OF SERVICE/REDE VIR DIENSBEËINDIGING:

READ AND WRITE/ LEES EN SKRYF:

YES	NO
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LOOKING AFTER CHILDREN/ KINDERS OPPAS:

YES	NO
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COOKING/KOOK:

YES	NO
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LANGUAGE/TAAL:

AFR	ENG
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RELIGION/ GELOOF:

I Hereby understand that I will be on a probation period of 2 weeks, where both parties is allowed to give 24hrs notice, if not satisfied with services/working conditions, in this time period.